

PORTLAND SEAFOOD & WINE FESTIVAL

Presented by **FredMeyer®**

Exhibitor Registration Form

**February 3 & 4
2012
Oregon Convention Center**

Company Name _____
as it should appear on all materials

Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Fax Number _____

Website Address _____

Email Address _____

Type of Business _____

Restaurant 10x20 or 20x20 \$600. _____ (includes 2 parking passes)

Wine/Beer 10x10 \$450. _____ (includes 1 parking pass)

10x20 \$750. _____ (includes 1 parking pass)

Corner + \$125. _____ (includes 1 extra table)

Other 10x10 \$500. _____ (includes 1 parking pass)

10x20 \$750. _____ (includes 1 parking pass)

20x20 \$1,250. _____ (includes 2 parking passes)

Corner + \$125. _____ (includes 1 extra table)

**Registration
Deposit
of 50% of booth fee,
+ corner fee
+ signage
+ extra parking

good until
10/31/11**

_____ Extra Parking Passes at \$20. (Good for Friday & Saturday, in and our privileges)

Do you need: _____ Booth Sign (8"x40") *additional \$15.00*

Gas, electrical not included, see reverse side.

_____ Check enclosed (Payable to 3TREE, Inc.)

Visa/MasterCard # _____ Expiration Date _____ CV Code: _____

Amount to charge today _____ Automatically charge this credit card balance owed on October 31, 2011

Authorized Signature _____ Date _____

Payment must accompany registration form. Payments are non-refundable once paid.

Send Registration Form and Payments to:

3TREE, Inc.
4813 'K' Street
Washougal, WA 98671
360-210-5275
Fax 360-210-5251
Tax ID # 010958887

FredMeyer®



Show details and rules on the back of this page



PORTLAND SEAFOOD & WINE FESTIVAL

Show Details

<u>Festival Dates & Times:</u>	Friday February 3	2 PM - 10 PM
	Saturday, February 4	NOON - 10 PM
<u>Move-In Days</u>	Thursday, February 2	NOON - 5 PM
	Friday, February 3	8 AM - 1 PM
<u>Move-Out</u>	Saturday, February 4	10 PM - MIDNIGHT

Included with Space: Curtain dividers, one topped and skirted table and one chair per 10x10 space, wastebasket. **Electrical, phone lines and natural gas are additional.** Additional tables and chairs are also available for a nominal fee. Parking passes are included as noted on booth type. Corner booths do receive one additional topped/skirted table.

Booth Assignments: Booth assignments and locations are at the sole discretion of PS&WF. Priority is given to sponsors, and then by date of deposits.

Food and Liquor Vendors: Any exhibitors dealing with food or alcoholic beverages must have the proper food handler's permits and / or liquor permits. All food and beverage applications must have proof of liability insurance of at least \$500,000 at the time of the Festival. 3TREE, Inc. and the Oregon Convention Center must be named as an Additional Insured. Any exhibitors handling alcohol must also have liquor liability insurance of at least \$500,000. Multnomah County Health Department does required a special event permit for ALL food booths. Cooking/heating will also require proper fire extinguishers in your booth. OLCC forms will be mailed out in October to all booths requiring them.

Electrical, Gas & Phone Lines: Are additional to your booth rental and are arranged through OCC. **CONTACT OREGON CONVENTION CENTER AT LEAST 20 DAYS IN ADVANCE FOR BEST PRICING.** Utility prices increase the closer we get to the event.

Merchandise Sales: The PS&WF reserves the right to sell Festival related merchandise including, but not limited to, wine and beer glasses, shirts and other items. Exhibitors are encouraged to offer for sale your own merchandise that does not have reference to the PS&WF. For questions on merchandise, please contact 3TREE, Inc. for approval before ordering.

Move-Out: All items must be removed from OCC by midnight on last day of festival.

Parking Passes: Each booth gets at least one parking pass for the Festival days Friday/Saturday. See registration form for more details. Additional passes may be purchased for \$25. Passes include in/out privileges. Sold on first-come first-serve. Limited quantities. Must be purchased in advance.

3TREE, Inc. reserves the right to refuse any vendor application or exhibitor items and displays that do not fit with the atmosphere that is created with the Portland Seafood & Wine Festival.